

Export Documentary Collection Return - Close User Guide
Oracle Banking Trade Finance Process Management
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Oracle Banking Trade Finance Process Management
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Oracle Banking Trade Finance Process Management

Welcome to the Oracle Banking Trade Finance Process Management (OBTFPM) User Guide. This guide provides an overview on the OBTFPM application and takes you through the various steps involved in creating and processing trade finance transactions.

This document will take you through following activities in OBTFPM:

- To create and handle Trade Finance transaction.
- Help users to conveniently create and process Trade Finance transaction

Overview

OBTFPM is a Trade Finance middle office platform, which enables bank to streamline the Trade Finance operations. OBTFPM enables the customers to send request for new Trade Finance transaction either by visiting the branch (offline channels) or through SWIFT/Trade Portal/other external systems (online channels).

Benefits

OBTFPM helps banks to manage trade finance operations across the globe in different currencies. OBTFPM allows you to:

- Handle all trade finance transactions in a single platform.
- Provides support for limit verification and limit earmarking.
- Provide amount block support for customer account.
- Provides acknowledgement to customers.
- Enables the user to upload related documents during transaction.
- Enables to Integrate with back end applications for tracking limits, creating limit earmarks, amount blocks, checking KYC, AML and Sanction checks status.
- Create, track and close exceptions for the above checks.
- Enables to use customer specific templates for fast and easy processing of trade transactions that reoccur periodically.

Key Features

- Stand-alone system that can be paired with any back end application.
- Minimum changes required to integrate with bank's existing core systems.
- Faster time to market.
- Capable to interface with corporate ERP and SWIFT to Corporate.
- Highly configurable based on bank specific needs.
- Flexibility in modifying processes.

Export Documentary Collection Return - Close

Export Collection Return process facilitates the user to close the outstanding bills along with the returned documents or without any documents, when no more payments are expected.

This section contains the following topics:

Common Initiation Stage	
Registration	Document Linkage
Multi Level Approval	Reject Approval

Common Initiation Stage

The user can initiate the new export collection return request from the common Initiate Task screen.

1. Using the entitled login credentials, login to the OBTFPM application.
2. Click **Trade Finance > Initiate Task**.

Provide the details based on the description in the following table:

Field	Description
Process Name	Select the process name to initiate the task.
Documentary Collection Number	Select the Documentary Collection Number.
Branch	Select the branch.

Action Buttons

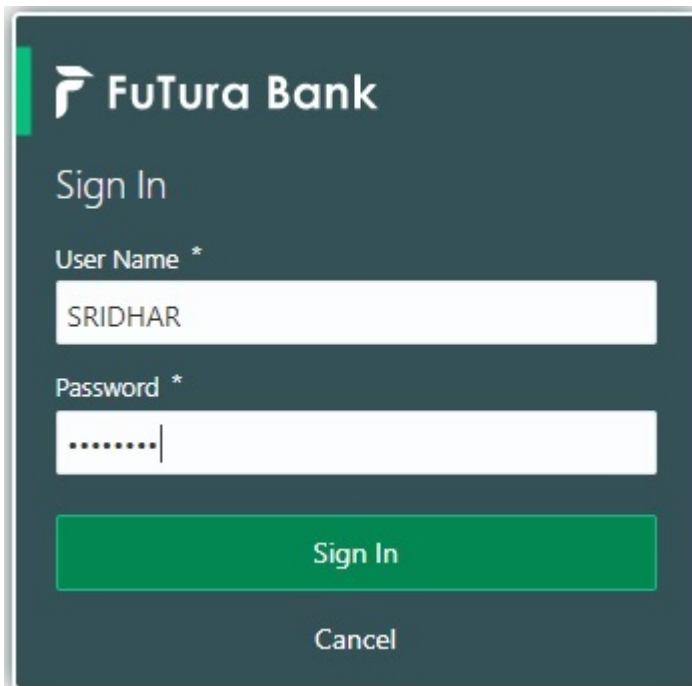
Use action buttons based on the description in the following table:

Field	Description
Proceed	Task will get initiated to next logical stage.
Clear	The user can clear the contents update and can input values again.

Registration

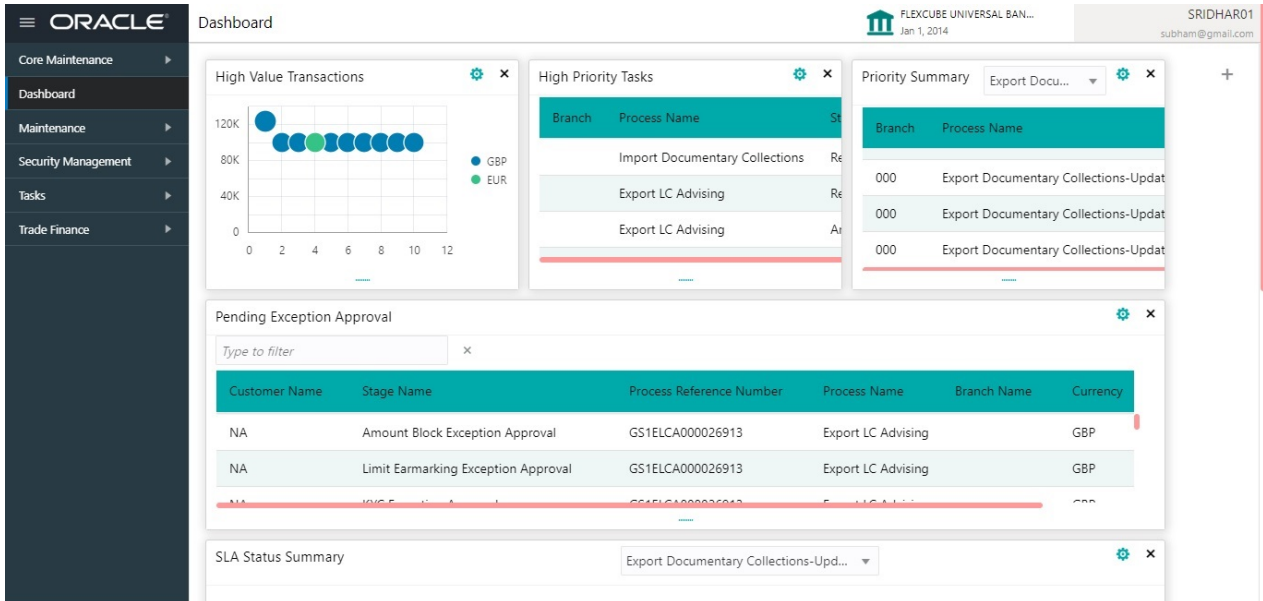
The process starts from Registration stage, during Registration stage, user can capture the basic details of the transaction and upload related documents. On submit, the request will be available for an collection expert to handle the request in the next stage.

1. Using the entitled login credentials for Registration stage, login to the OBTFPM application.

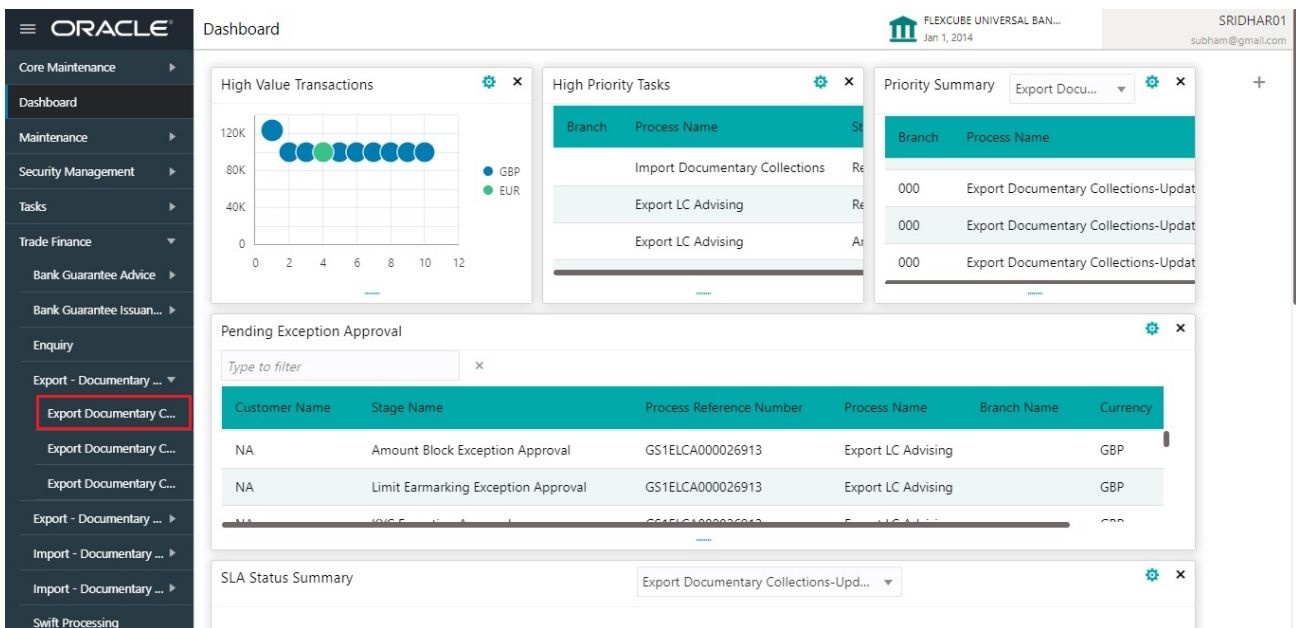


The screenshot shows a dark-themed login interface for FuTura Bank. At the top left is the FuTura Bank logo. Below it, the text 'Sign In' is displayed. There are two input fields: 'User Name *' containing the text 'SRIDHAR' and 'Password *' containing masked characters. Below these fields are two buttons: a green 'Sign In' button and a white 'Cancel' button.

2. On login, user must be able to view the dashboard screen with widgets as mapped to the user profile.



3. Click Trade Finance> Export - Documentary Collection> Export Documentary Collection Return - Close.



The Registration stage has two sections Application Details and Collection Details. Let's look at the details of Registration screens below:

Application Details

Import Documentary Collection Return - Islamic

Documents Remarks Customer Instruction Common Group Messages

Application Details

Documentary Collection Number *
PK2DCN821125A15Q

Submission Mode
Desk

Remitting Bank Date/Remitting Date *
May 5, 2021

Drawee *
000325 NATIONAL FREK

Remitting Bank/Remitter

Return Date *
May 5, 2021

Branch
PK2-Oracle Banking Trade Finan...

Remitting Bank/Remitter Reference

Version Number
1

Priority
Medium

Process Reference Number
PK2IIDC000071234

View Collection Events

Collection Details

Documents Received
First

Operation Type *
PAY

Bill Amount *
GBP £998.00

Protest Date

Tenor Type *
Sight

Stage *
INITIAL

Amount In Local Currency
GBP £998.00

Acceptance Date

Product Code *
DCN8

Co Acceptance Required

Bill Outstanding Amount
GBP £998.00

Drawer *
000325 PHIL HAMPTON

Product Description
INCOMING SIGHT BILLS UNDER LC PAY

Contract Reference Number
PK2DCN821125A15Q

Finance Amount
GBP

Rebate Amount
GBP

Hold Cancel Save & Close Submit

Provide the Application Details based on the description in the following table:

Field	Description	Sample Values
Documentary Collection Number	Provide the Documentary Collection Number. Alternatively, user can search the Documentary Collection Number using LOV. In the LOV, user can search giving any combination details of Documentary Collection Number, Drawer, Currency, Amount, Product Code and Booking Date to fetch the collection details. Based on the search result, select the applicable documentary collection to update the details.	
Drawer	Read only field. Drawer ID and drawer name will be auto-populated based on the selected Documentary Collection Number from the LOV.	
Branch	Read only field. Branch details will be auto-populated based on the selected Documentary Collection Number from the LOV.	203-Bank Futura -Branch FZ1
Bill Amount	Read only field. Bill currency and amount will be auto-populated based on the selected Documentary Collection Number from the LOV.	
Amount In Local Currency	System fetches the local currency equivalent value for the LC amount from back office (with decimal places).	
Process Reference Number	Unique sequence number for the transaction. This is auto generated by the system based on process name and branch code.	

Field	Description	Sample Values
Customer Reference Number	User can enter the customer reference number.	
Priority	System will populate the priority of the customer based on priority maintenance. If priority is not maintained for the customer, system will populate 'Medium' as the default priority. User can change the priority populated any time before submit.	High
Submission Mode	Select the submission mode of Export Collection Liquidation request. By default the submission mode will have the value as 'Desk'. Desk- Request received through Desk Courier- Request received through Courier	Desk
Return Date	By default, the application will display branch's current date.	04/13/2018
Version Number	This field displays the latest version of the bill.	

Collection Details

Registration user can provide collection details in this section. Alternately, details can be provided by Data Enrichment user.

Provide the Liquidation Details based on the description in the following table:

Field	Description	Sample Values
Documents Received	Read only field. Documents received details will be auto-populated based on the selected Documentary Collection Number from the LOV.	
Tenor Type	Read only field. Tenor will be auto-populated based on the selected Documentary Collection Number from the LOV.	
Product Code	Read only field. Product code will be auto-populated based on the selected Documentary Collection Number from the LOV.	
Product Description	Read only field. This field displays the description of the product as per the product code.	
Operation Type	Read only field. Operation type will be auto-populated based on the selected Documentary Collection Number.	

Field	Description	Sample Values
Stage	Read only field. Stage will be auto-populated based on the selected Documentary Collection Number.	
Contract Reference Number	System to populate contract reference number from the back end system once the Documentary Collection Number is selected.	
User Reference Number	User reference number is defaulted based on the description of the product as per the product code.	
Drawee	Read only field. Drawee ID and Drawee Name will be auto-populated based on the selected Documentary Collection Number.	
Outstanding Bill Amount	Read only field. Bill Outstanding Amount will be auto-populated based on the selected Documentary Collection Number.	
Collecting Bank	Read only field. Collecting Bank ID and Collecting Bank Name will be auto-populated based on the selected Documentary Collection Number.	
Collecting Bank Reference Number	Read only field. Collecting Bank Reference Number will be auto-populated based on the selected Documentary Collection Number.	
Finance Amount	Read only field. Finance Amount will be auto-populated based on the selected Documentary Collection Number.	
Protest Date	Read only field. Protest Date will be auto-populated based on the selected Documentary Collection Number.	
Acceptance Date	Read only field. Acceptance Date will be auto-populated based on the selected Documentary Collection Number.	
Rebate Amount	Read only field. The rebate to the bill outstanding amount.	

Field	Description	Sample Values
Customer Dispatch	<p>The value will be populated from back office based on the maintenance.</p> <p>Toggle On: If the toggle is set to Yes, the customer has the option to dispatch the documents directly to the importer's bank.</p> <p>Toggle Off: If the toggle is set to No, the bank has to dispatch the documents to the importer's bank.</p> <p>Bank user is not allowed to edit the field, if the value defaulted from the back office is "No",</p>	

Miscellaneous

The screenshot displays the Oracle Banking Trade Finance interface for a Documentary Collection Return. The top navigation bar includes 'ORACLE', user information '(DEFAULTIDENTITY)', 'Oracle Banking Trade Finan May 24, 2021', and 'ZARTAB02 subham@gmail.com'. The main content is divided into two sections: 'Application Details' and 'Collection Details'.

Application Details:

- Documentary Collection Number: PK2EAUC211252501
- Drawer: 001044 GOODCARE PLC
- Branch: PK2-Oracle Banking Trade Finan...
- Bill Amount: GBP £7,001.00
- Amount In Local Currency: GBP £7,001.00
- Process Reference Number: PK2EDCR000026473
- Customer Reference Number: (empty)
- Priority: Medium
- Submission Mode: Desk
- Return Date: May 24, 2021
- Version Number: 1

Collection Details:

- Documents Received: (empty)
- Tenor Type: Usance
- Product Code: EAUC
- Product Description: OUTGOING CLEAN USANCE BILLS NOT
- Operation Type: DIS
- Stage: FINAL
- Contract Reference Number: PK2EAUC211252501
- User Reference Number: PK2EAUC211252501
- Drawee: 000153 NATIONAL FRENCH
- Outstanding Bill Amount: GBP £7,001.00
- Collecting Bank: 003763 CITIBANK IRELAND
- Collecting Bank Reference Number: NONE
- Finance Amount: GBP £7,000.00
- Protest Date: (empty)
- Acceptance Date: (empty)
- Rebate Amount: GBP
- Customer Dispatch: (toggle off)

Buttons at the bottom include 'Hold', 'Cancel', 'Save & Close', and 'Submit'.

Provide the Miscellaneous Details based on the description in the following table:

Field	Description	Sample Values
Documents	Upload the documents received under the Documentary Collection.	
Remarks	Provide any additional information regarding the collection. This information can be viewed by other users handling the request.	
Customer Instructions	<p>Click to view/ input the following</p> <ul style="list-style-type: none"> • Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this. • Transaction Level Instructions – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions. 	

Field	Description	Sample Values
Common Group Message	Click Common Group Message button, to send MT799 and MT999 messages from within the task.	
Checklist	Make sure that the details in the checklist are completed and acknowledge. If mandatory checklist items are not selected, system will display an error on submit.	
Action Buttons		
Submit	On submit, task will move to next logical stage of Export Documentary Collection Return - Close. If mandatory fields have not been captured, system will display an error message until the mandatory fields data are provided.	
Save & Close	Save the information provided and holds the task in 'My Task' queue for working later. This option will not submit the request.	
Cancel	Cancels the Export Documentary Collection Return - Close Task. Details entered will not be saved and the task will be removed.	
Hold	The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task. This option is used, if there are any pending information yet to be received from applicant.	

Document Linkage

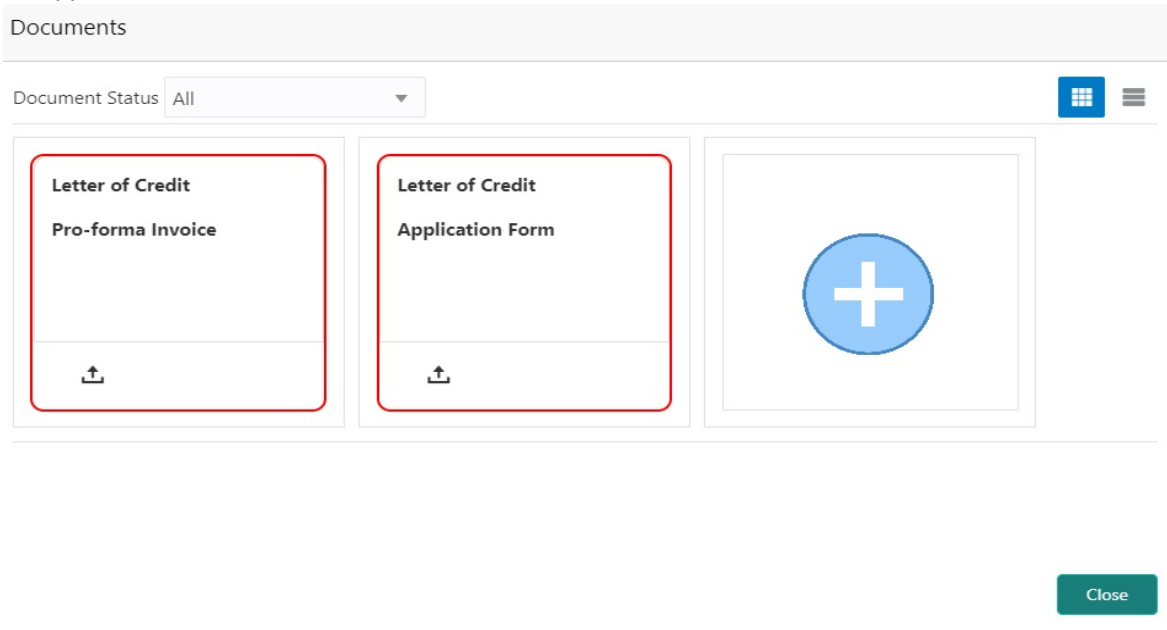
The user can link an existing uploaded document in any of the process stages.

In OBTFPM, system should display Document Ids available in the DMS system. In DMS system, the documents can be Uploaded and stored for future access. Every document stored in DMS will have a unique document id along with other Metadata. The uploaded Document image in the DMS should be available/queried in the Process flow stage screens to link with the task by using the Document ID.

System displays the Documents ids which is not linked with any of the task. Mid office should allow either upload the document or link the document during task processing. The Mid office should allow to Link the same Document in multiple tasks.

1. Navigate to the Registration screen.

2. On the header of **Registration** screen, click **Documents** button. The Document pop-up screen appears.



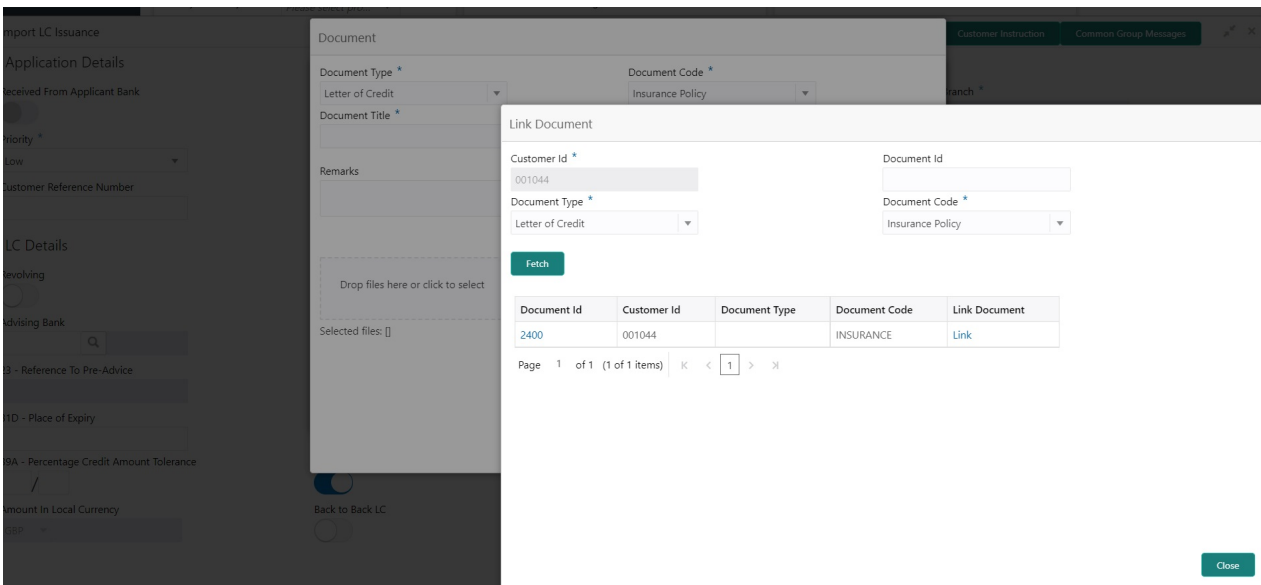
3. Click the Add Additional Documents button/ link. The **Document** screen appears.

Field	Description	Sample Values
Document Type	Select the Document type from list. Indicates the document type from metadata.	
Document Code	Select the Document Code from list. Indicates the document Code from metadata.	
Document Title	Specify the document title.	

Field	Description	Sample Values
Document Description	Specify the document description.	
Remarks	Specify the remarks.	
Document Expiry Date	Select the document expiry date.	
Link Document	The link to link the existing uploaded documents from DMS to the workflow task.	

4. Select the document to be uploaded or linked and click the **Link Document** link. The link Document pop up appears.

The value selected in Document Type and Document code of Document screen are defaulted in the Link Document Search screen.



5. Click **Fetch** to retrieve the details from DMS. System Displays all the documents available for the given Document Type and Document Code for the Customer.

Field	Description	Sample Values
Customer ID	This field displays the transaction Customer ID.	
Document ID	Specify the document Id.	
Document Type	Select the document type from list.	
Document Code	Select the document code from list.	
Search Result		
Document ID	This field displays the document Code from meta data.	
Customer ID	This field displays the transaction Customer ID.	
Document Type	This field displays the document type from meta data.	
Document Code	This field displays the document code from meta data.	

Field	Description	Sample Values
Link Document	The link to link the existing uploaded documents from DMS to the workflow task.	

6. Click **Link** to link the particular document required for the current transaction.

The screenshot shows a 'Documents' window with a 'Document Status' dropdown set to 'All'. There are three document cards: one for 'Letter of Credit' with 'Pro-forma Invoice' listed below, another for 'Letter of Credit' with 'Application Form' listed below, and a third for a file named 'wqwq.png'. The file card shows it was created on 2022-06-28 by user PERI01 and includes icons for search, edit, and download. A 'Close' button is visible at the bottom right.

Post linking the document, the user can View, Edit and Download the document.

7. Click Edit icon to edit the documents. The Edit Documents

The 'Edit Document' form contains the following fields:

- Document Id: 2400
- Document Title: wqwq
- Application Reference Number: PK2ILCI000019041
- Entity Reference Number: PK2ILCI000019041
- Document Type Id: TFPM_DOCTYPE001
- Document Description: (empty text area)
- Remarks: (empty text area)
- Document Expiry Date: Jun 29, 2022

At the bottom, there is a dashed box with the text 'Drop files here or click to select' and 'Current selected files: []'. 'Update' and 'Cancel' buttons are located at the bottom right.

Data Enrichment

On successful completion of Registration of an Export Collection Return, the request moves to Data Enrichment stage. At this stage the gathered information during registration are scrutinized.

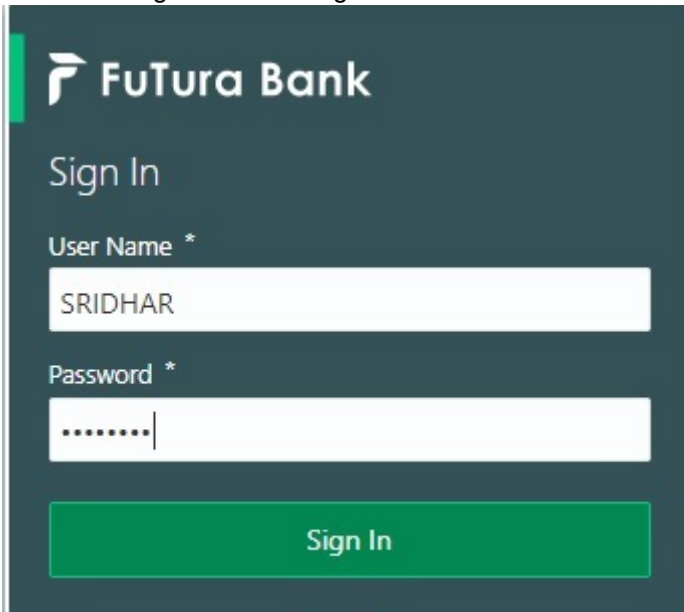


Note

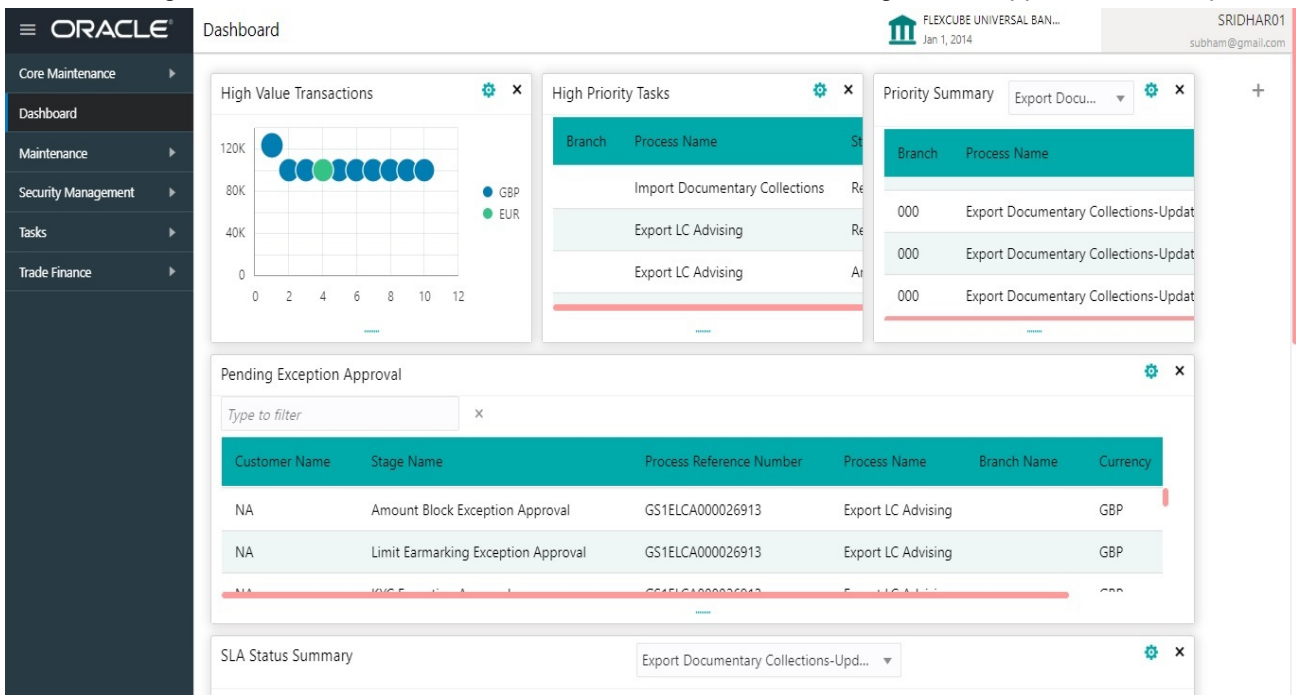
For expired line of limits, the task moves to “Limit Exception” stage under Free Tasks, on ‘Submit’ of DE Stage with the reason for exception as “Limit Expired”.

Do the following steps to acquire a task currently at Scrutiny stage:

1. Using the entitled login credentials for Data Enrichment stage, login to the OBTFPM application.



2. On login, user must be able to view the dashboard screen with widgets as mapped to the user profile.



3. Click Trade Finance> Tasks> Free Tasks.

Action	Priority	Process Name	Process Reference	Stage	Application Date	Branch	Customer Number	At
Acquire & Edit		Export Documentary Re...	000EDCR000029935	DataEnrichment	1586947061681	000	000009	
Acquire & Edit	H	Export LC Cancellation	300ELCC000029931	Approval Task Level 1	70-01-01	300	001506	
Acquire & Edit	M	Export Documentary- B...	000EDCB000029467	Registration	70-01-01	000	000947	
Acquire & Edit		Import LC Drawing	300ILCD000029926	Scrutiny	1586946137943	300	001506	
Acquire & Edit	H	Import Documentary- B...	300IDCB000029923	DataEnrichment	1586945695132	300	001506	
Acquire & Edit		Export LC Drawing	000ELCD000029464	Registration	70-01-01	000	000009	
Acquire & Edit		Export Documentary Re...	300EDCR000029463	DataEnrichment	70-01-01	300	001506	
Acquire & Edit	M	Import Documentary Re...	300IDCR000029462	HandoffRetryTask	70-01-01	300	001506	
Acquire & Edit		Export LC Cancellation	300ELCC000029907	DataEnrichment	1586942741328	300	001506	
Acquire & Edit	M	Export LC Amendmen...	300ELCC000029906	Approval Task Level 1	70-01-01	300	001506	

4. Select the appropriate task and click Acquire & Edit to edit the task or click Acquire to edit the task from My Tasks.

Action	Priority	Process Name	Process Reference	Stage	Application Date	Branch	Customer Number	At
Acquire & Edit		Export Documentary Re...	000EDCR000029935	DataEnrichment	1586947061681	000	000009	
Acquire & Edit	H	Export LC Cancellation	300ELCC000029931	Approval Task Level 1	70-01-01	300	001506	
Acquire & Edit	M	Export Documentary- B...	000EDCB000029467	Registration	70-01-01	000	000947	
Acquire & Edit		Import LC Drawing	300ILCD000029926	Scrutiny	1586946137943	300	001506	
Acquire & Edit	H	Import Documentary- B...	300IDCB000029923	DataEnrichment	1586945695132	300	001506	
Acquire & Edit		Export LC Drawing	000ELCD000029464	Registration	70-01-01	000	000009	
Acquire & Edit		Export Documentary Re...	300EDCR000029463	DataEnrichment	70-01-01	300	001506	
Acquire & Edit	M	Import Documentary Re...	300IDCR000029462	HandoffRetryTask	70-01-01	300	001506	
Acquire & Edit		Export LC Cancellation	300ELCC000029907	DataEnrichment	1586942741328	300	001506	
Acquire & Edit	M	Export LC Amendmen...	300ELCC000029906	Approval Task Level 1	70-01-01	300	001506	

5. The acquired task will be available in My Tasks tab. Click Edit to scrutinize the registered task.

Ac...	Priority	Process Name	Process Reference	Application Number	Stage	Application Date	Branch	Customer Nu
Edit		Export Documentary Re...	000EDCR000029935	000EDCR000029935	DataEnrichment	1586947061681	000	000009

The data enrichment stage has the following hops for data capture:

- Main Details

- Return Details
- Additional Fields
- Advices
- Additional Details
- Settlement Details
- Summary

Let's look at the details for Data Enrichment stage. User can enter/update the following fields. Some of the fields that are already having value from registration channels may not be editable.

Main Details

Main details section has two sub section as follows:

- Application Details
- Collection Details

Application Details

All fields displayed under Basic details section, would be read only except for the **Priority**. Refer to [Application Details](#) for more information of the fields.

The screenshot displays the Oracle Data Enrichment interface for an 'Export Documentary Collection Return/Close' transaction. The main details section is divided into two sub-sections: Application Details and Collection Details.

Application Details:

- Documentary Collection Number: PK2ESNC211258002
- Amount In Local Currency: GBP £1,282.05
- Submission Mode: Desk
- Drawer: 001044 GOODCARE PLC
- Process Reference Number: PK2EDCR000026478
- Return Date: May 24, 2021
- Branch: PK2-Oracle Banking Trade Finan...
- Customer Reference Number: [Empty]
- Version Number: 2
- Bill Amount: USD \$10,000.00
- Priority: Medium

Collection Details:

- Documents Received: [Empty]
- Operation Type: COL
- Drawee: 001043 MARKS AND SPI
- Finance Amount: USD
- Customer Dispatch: [Empty]
- Tenor Type: Sight
- Stage: FINAL
- Outstanding Bill Amount: USD \$10,000.00
- Protest Date: [Empty]
- Product Code: ESNC
- Contract Reference Number: PK2ESNC211258002
- Collecting Bank: [Empty]
- Acceptance Date: [Empty]
- Product Description: OUTGOING DOCUMENTARY SIGHT BIL
- User Reference Number: PK2EDCB000003128
- Collecting Bank Reference Number: [Empty]
- Rebate Amount: USD

Collection Details

The fields listed under this section are same as the fields listed under the [Collection Details](#) section in [Registration](#). Refer to [Collection Details](#) for more information of the fields. During Registration, if user has not captured input, then user can capture the details in this section.

This screenshot provides a closer view of the Collection Details section from the previous image. It shows the following fields and their values:

- Documents Received: [Empty]
- Operation Type: COL
- Drawee: 001043 MARKS AND SPI
- Finance Amount: USD
- Customer Dispatch: [Empty]
- Tenor Type: Sight
- Stage: FINAL
- Outstanding Bill Amount: USD \$10,000.00
- Protest Date: [Empty]
- Product Code: ESNC
- Contract Reference Number: PK2ESNC211258002
- Collecting Bank: [Empty]
- Acceptance Date: [Empty]
- Product Description: OUTGOING DOCUMENTARY SIGHT BIL
- User Reference Number: PK2EDCB000003128
- Collecting Bank Reference Number: [Empty]
- Rebate Amount: USD

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Documents	<p>Click the Documents icon to View/Upload the required documents.</p> <p>Application will display the mandatory and optional documents.</p> <p>The user can view and input/view application details simultaneously.</p> <p>When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.</p>	
Remarks	<p>Click the Remarks icon to provide any additional information. This information can be viewed by other users processing the request.</p> <p>Content from Remarks field should be handed off to Remarks field in Backend application.</p>	
Overrides	Click to view the overrides accepted by the user.	
Customer Instructions	<p>Click to view/ input the following</p> <ul style="list-style-type: none"> • Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this. • Transaction Level Instructions – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions. 	
Common Group Message	Click Common Group Message button, to send MT799 and MT999 messages from within the task.	
View Collection	Enables user to view the details of the collection.	
Save & Close	<p>Save the details provided and holds the task in 'My Task' queue for further update.</p> <p>This option will not submit the request.</p>	
Cancel	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.	

Field	Description	Sample Values
Hold	<p>The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>	
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> ● R1- Documents missing ● R2- Signature Missing ● R3- Input Error ● R4- Insufficient Balance/Limits ● R5 - Others. <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Refer	<p>User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> ● R1- Documents missing ● R2- Signature Missing ● R3- Input Error ● R4- Insufficient Balance/Limits ● R5 - Others. 	
Next	<p>On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.</p>	

Closure/Return Details

Return/Close details hop enables the user to provide details in the below mentioned section to process the return/close.

Field	Description	Sample Values
Protested Bill of Exchange	Check the protested bill of exchange check box, if returned.	
Remarks	User can provide any remarks, if required.	
Unaccepted Bill of Exchange	Check the unaccepted bill of exchange check box, if returned.	
Remarks	User can provide any remarks, if required.	
Other Documents	Check the other documents check box, if any other documents are returned.	
Remarks	User can provide any remarks, if required.	

Documents Disposal

The user can check the relevant box indicating the instructions received from the remitting bank towards disposal of documents. The user can also input additional remarks/description about the document disposal.

Field	Description	Sample Values
Documents Delivered to Drawee Free of Payment	Check the documents delivered to drawee free of payment check box, if returned.	
Remarks	User can provide any remarks, if required.	
Documents Returned to Remitting Bank	Check the documents returned to remitting bank check box, if returned.	
Remarks	User can provide any remarks, if required.	

Field	Description	Sample Values
Documents Handed over to 3rd Party	Check the documents handed over to 3rd party check box, if returned.	
Remarks	User can provide any remarks, if required.	

Closure/Return Reason

Field	Description	Sample Values
Closure/Return Reason	Specify the re can reason for closing the Bill.	

Additional Fields

Banks can configure these additional fields during implementation.

Advices

Advices menu displays the advices from the back office as tiles. User can edit the fields in the tile, if required.

Additional Details

Charge Details

This section displays charge details.

Field	Description	Sample Values
Component	Charge Component type.	
Tag Currency	Defaults the tag currency in which the charges have to be collected.	
Tag Amount	Defaults the tag amount that is maintained under the product code gets defaulted in this field. User can edit the value, if required.	
Currency	Defaults the currency in which the charges have to be collected.	
Amount	An amount that is maintained under the product code gets defaulted in this field.	
Modified	From the default value, if the rate is changed or the amount is changed, the value gets updated in the modified amount field.	
Billing	<p>If charges are handled by separate billing engine, then by selecting billing the details to be available for billing engine for further processing.</p> <p>On simulation of charges/commission from Back Office, if any of the Charges/Commission component for the customer is 'Billing' enabled, 'Billing' toggle for that component should be automatically checked in OBTFPM.</p> <p>The user can not select/de-select the check box if it is de-selected by default.</p> <p>This field is disabled, if 'Defer' toggle is enabled.</p>	

Field	Description	Sample Values
Defer	<p>If charges have to be deferred and collected at any future step, this check box has to be selected.</p> <p>On simulation of charges/commission from Back Office, if any of the Charges/Commission component for the customer is AR-AP tracking enabled, 'Defer' toggle for that component should be automatically checked in OBTFPM.</p> <p>The user can select/de-select the check box. On de-selection the user has to click on 'Recalculate' charges button for re-simulation.</p>	
Waive	<p>If charges have to be waived, this check box has to be selected.</p> <p>Based on the customer maintenance, the charges should be marked for Billing or for Defer.</p> <p>This field is disabled, if 'Defer' toggle is enabled.</p>	
Charge Party	Charge party will be applicant by default. You can change the value to beneficiary	
Settlement Account	Details of the settlement account.	

This section displays the commission details:

Field	Description	Sample Values
Event	<p>Read only field.</p> <p>This field displays the event name.</p>	
Event Description	<p>Read only field.</p> <p>This field displays the description of the event.</p>	
Component	This field displays the commission component.	
Rate	<p>Defaults from product.</p> <p>The commission rate, if available in Back Office defaults in OBTFPM. The user is able to change the rate.</p> <p>If flat commission is applicable, then commission amount defaulted from back office is modifiable by the user. Rate field will be blank and the user cannot modify the Rate field.</p>	
Modified Rate	From the default value, if the rate or amount is changed, the modified value gets updated in the modified amount field.	
Currency	Defaults the currency in which the commission needs to be collected	

Field	Description	Sample Values
Amount	<p>An amount that is maintained under the product code defaults in this field.</p> <p>The commission rate, if available in Back Office defaults in OBTFPM. The user is able to change the rate, but not the commission amount directly. The amount gets modified based on the rate changed and the new amount is calculated in back office based on the new rate and is populated in OBTFPM.</p> <p>If flat commission is applicable, then commission amount defaulted from back office is modifiable by the user. Rate field will be blank and the user cannot modify the Rate field.</p>	
Modified Amount	From the default value, if the rate or amount is changed, the modified value gets updated in the modified amount field.	
Defer	<p>If check box is selected, charges/commissions has to be deferred and collected at any future step.</p> <p>On simulation of charges/commission from Back Office, if any of the Charges/Commission component for the customer is 'Billing' enabled, 'Billing' toggle for that component should be automatically checked in OBTFPM.</p> <p>The user can not select/de-select the check box if it is de-selected by default.</p>	
Waive	<p>Based on the customer maintenance, the charges/commission can be marked for Billing or Defer.</p> <p>If the defaulted Commission is changed to defer or billing or waive, system must capture the user details and the modification details in the 'Remarks' place holder.</p> <p>This field is disabled, if 'Defer' toggle is enabled.</p>	
Charge Party	Charge party will be 'Applicant' by Default. You can change the value to Beneficiary	
Settlement Account	Details of the Settlement Account.	

The tax component is calculated based on the commission and defaults if maintained at product level. User cannot update tax details and any change in tax amount on account of modification of charges/ commission will be available on click of Re-Calculate button or on hand off to back-end system.

This section displays the tax details:

Field	Description	Sample Values
Component	Tax Component type	
Type	Type of tax Component.	

Field	Description	Sample Values
Value Date	This field displays the value date of tax component.	
Currency	The tax currency is the same as the commission.	
Amount	The tax amount defaults based on the percentage of commission maintained. User can edit the tax amount, if required.	
Billing	If taxes are handled by separate billing engine, then by selecting billing the details to be available for billing engine for further processing. This field is disabled, if 'Defer' toggle is enabled.	
Defer	If taxes have to be deferred and collected at any future step, this option has to be enabled. The user can enable/disable the option the check box. On de-selection the user has to click on 'Recalculate' charges button for re-simulation.	
Settlement Account	Details of the settlement account.	

Payment Details

PaymentDetails

Auto Liquidate Allow Rollover Auto Change from Acceptance to Advance Liquidate using Collateral

Outstanding Collateral Amount USD Avalization


Settlement Details - Liquidation

Component	Currency	Debit/Credit	Account	Account Description	Branch	Account Currency	Original Exchange Rate	Exchange Rate	Deal Reference Number
AMT_PURCHASED	USD	Debit	PK20010430013	MARKS AND SPENCER	PK2	USD			
AMT_PURCHASED	USD	Debit	PK20010430013	MARKS AND SPENCER	PK2	USD			
AMT_PURCHASEDEQ	USD	Debit	PK20010440017	GOODCARE PLC	PK2	GBP			
AMT_PURCHASEDEQ	USD	Debit	PK20010440017	GOODCARE PLC	PK2	GBP			

Save & Close Close

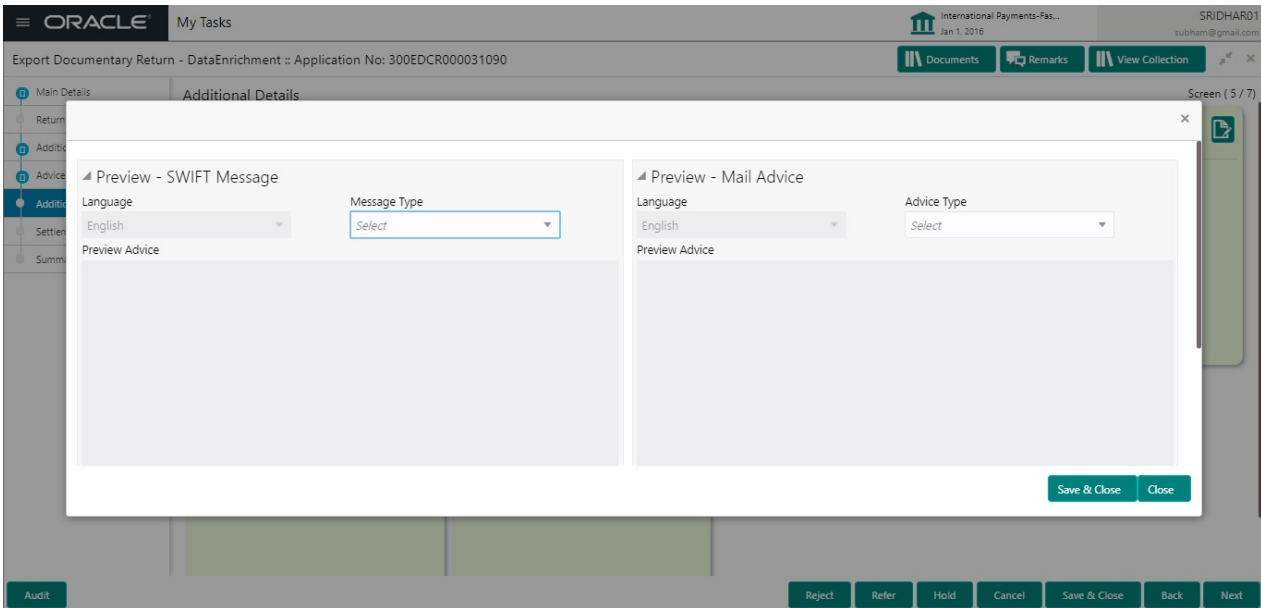
Select the payment details options based on the description in the following table:

Field	Description	Sample Values
Auto Liquidate	Read only field. Auto Liquidation enables liquidation of the bill on the due date automatically from the back office system.	
Advance by Loan	Read only field. Advance by Loan enables creation of loan at the time of Final liquidation.	
Allow Roll over	Read only field.	

Field	Description	Sample Values
Auto Change from Acceptance to Advance	<p>Read only field.</p> <p>This flag indicates whether an Acceptance type of bill should be automatically converted into an Advance type of bill on its liquidation date.</p>  <p>Note</p> <p>This option is applicable only for the bills that are co-accepted by the bank.</p>	
Outstanding Collateral Amount	<p>Read only field.</p> <p>Auto Liquidation enables liquidation of the bill on the due date automatically from the back office system.</p>	
Liquidate using Collateral	Read only field.	
Availization	<p>Read only field.</p> <p>This flag indicates whether availization is enabled or not.</p>	
Settlement Details - Liquidation		
Component	Components gets defaulted based on the product selected.	
Currency	Application displays the default currency for the component.	
Debit/Credit	Application displays the debit/credit indicators for the components.	
Account	Application Displays the account details for the components.	
Account Description	Application displays the description of the selected account.	
Branch	Application displays the branch of the selected account.	
Account Currency	Application defaults the currency for all the items based on the account number.	
Original Exchange Rate	System displays the Original Exchange Rate as simulated in settlement details section from OBTF	
Exchange Rate	The exchange rate.	
Deal Reference Number	The exchange deal reference number.	

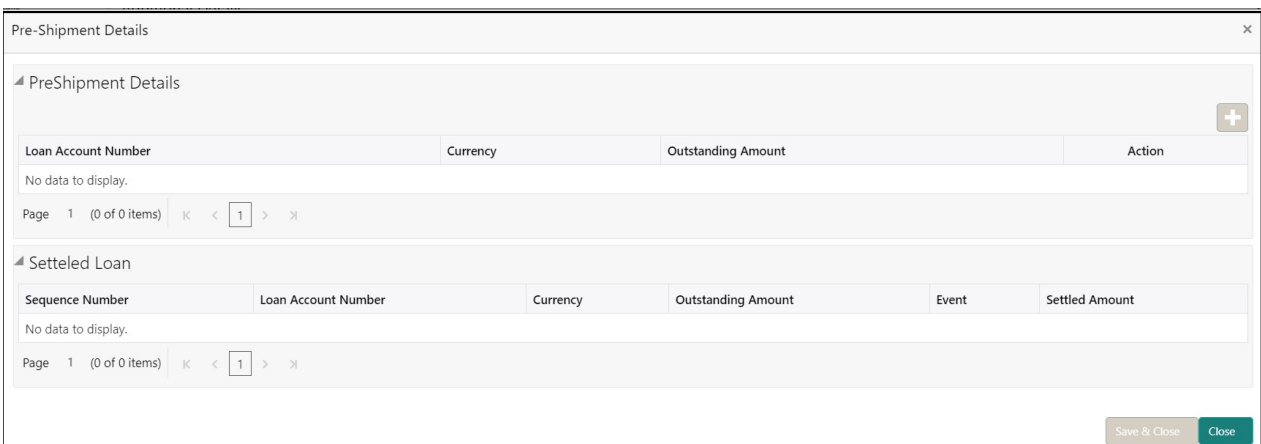
Preview Message

User can view the draft message being displayed on the preview message text box.



Pre-Shipment Details

If a Pre-Shipment Credit is already outstanding against this Export Collection, user must be able to repay the same from the settlement account of the Customer.



Provide the Liquidate Pre-Shipment Finance details based on the description in the following table:



Field	Description	Sample Values
Loan Account Number	Provide the loan account number. Alternatively, user can search the CI account number in the LOV.	
Currency	Read only field Application defaults the currency of the Pre-Shipment Credit Number.	
Outstanding Amount	Application defaults the outstanding amount of the Pre-Shipment Credit Number.	



Field	Description	Sample Values
Action	Click the Edit icon to modify the Pre-Shipment Finance details. Click the Delete icon to delete the Pre-Shipment Finance details.	
Settled Loan		
Sequence Number	This field displays the sequence of the settled loan.	
Loan Account Number	This field displays the pre-shipment Loan Account number.	
Currency	Read only field Application defaults the currency of the Pre-Shipment Credit Number.	
Outstanding Amount	Read only field Application defaults the currency of the Pre-Shipment Credit Number.	
Event	This field displays the event.	
Settled Amount	Read only field. This field displays the settled amount.	

FX Linkage

This section enables the user to link the de-link one or more FX contract(s) linked to the bill.

De-link the FX contracts detail based on the description in the following table:

FX Reference Number	Bought Currency	SOLD Currency	Available Contract Amount	Rate	Linked Amount	Current Utilized Amount	Total Utilized Amount	FX Expiry Date	Action
PK25XF1200764510	EUR	GBP	US\$1,997.34	1.33	US\$1,997.34			16-Jul-2021	 

Page 1 of 1 (1 of 1 items)  1 

Average FX Rate
0

[Save & Close](#) [Close](#)

FX Linkage
✕

FX Reference Number *

Contract Amount

Linkage Amount *

Amount in Contract Currency

FX Delivery Period From

Currency

Available Contract Amount

Rate

FX Expiry Date

FX Delivery Period To

Field	Description	Sample Values
FX Reference Number	<p>Select the FX contract reference number from the LOV.</p> <p>On select and save and close, system defaults the available amount, bot currency, sold currency and rate.</p> <p>Forward FX Linkage available for selection at bill would be as follows,</p> <ul style="list-style-type: none"> Counterparty of the FX contract should be the counterparty of the Bill contract. Active Forward FX transactions authorized not marked for auto liquidation. <p>Bill contract currency should be BOT currency of the FX transaction in case of an export Bill or the SOLD currency in case of an Import Bill.</p>	
Bought Currency	This field displays the currency from the linked FX contract.	
Sold Currency	This field displays the currency from the linked FX contract.	
Available Contract Amount	Available amount will be FX contract amount minus the linked amount. Available amount for linkage should be greater than Zero.	
Rate	This field displays the rate at which the contract is booked.	
Linked Amount	<p>Sum of Linked amount will not be greater than LC contract amount.</p> <p>Linked amount will not be greater than the available amount for linkage.</p>	

Field	Description	Sample Values
Current Utilized amount	This field displays the liquidated /purchased / discounted /negotiated amount of BC contract. It cannot go beyond the linked FX amount.	
Total Utilized amount	This field displays the total amount utilized against the corresponding linked FX. On query, both Utilized and Total Utilized amount holds the amount of latest version.	
Amount in Contract Currency	This field displays the amount in contract currency converted from FX currency.	
FX Expiry Date	This field displays the expiry date from the linked FX contract.	
FX Delivery Period - From	This field displays the date from which the contract is valid for utilization.	
FX Delivery Period - To	This field displays the date to which the contract is valid for utilization.	
Action	Click the Edit icon to modify the FX details. Click the Delete icon to delete the FX details.	
Average FX Rate	Multiple forward FX contract could be linked, and exchange rate of FX contract vary from each. Hence, effective exchange rate for bill would be arrived using weighted average method and it is utilized during purchase/negotiation/discount or liquidation of the bill. This will be populated in the Average FX Rate.	

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Documents	Click the Documents icon to View/Upload the required documents.	
Remarks	Click the Remarks icon to provide any additional information. This information can be viewed by other users processing the request. Content from Remarks field should be handed off to Remarks field in Backend application.	
Overrides	Click to view the overrides accepted by the user.	
View Collection	Enables user to view the details of the collection.	
Save & Close	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.	

Field	Description	Sample Values
Cancel	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.	
Hold	The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task. This option is used, if there are any pending information yet to be received from applicant.	
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system. Reject Codes: <ul style="list-style-type: none"> ● R1- Documents missing ● R2- Signature Missing ● R3- Input Error ● R4- Insufficient Balance/Limits ● R5 - Others. Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.	
Refer	User must select a Refer Reason from the values displayed by the system. Refer Codes: <ul style="list-style-type: none"> ● R1- Documents missing ● R2- Signature Missing ● R3- Input Error ● R4- Insufficient Balance/Limits ● R5 - Others. 	
Next	On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.	

Settlement Details

Provide the settlement details based on the description in the following table:

Component	Currency	Debit/Credit	Account	Account Description	Account Currency	Netting Indicator	Current Event	Original Exchange Rate	Exchange Rate
AMT_PURCHASED	USD	Debit	PK20010430013	MARKS AND SPENC	USD	No	No		
AMT_PURCHASEDEQ	USD	Debit	PK20010440017	GOODCARE PLC	GBP	No	No		
BCCOUR_LIQD	GBP	Debit	PK20010440017	GOODCARE PLC	GBP	No	No		
BCSWFT_LIQD	GBP	Debit	PK20010440017	GOODCARE PLC	GBP	No	No		
BCTAX1_AMT	GBP	Debit	PK20010440017	GOODCARE PLC	GBP	No	No		
BCTAX2_AMT	GBP	Debit	PK20010440017	GOODCARE PLC	GBP	No	No		
BILL_LIQ_AMT	USD	Debit	PK20010430013	MARKS AND SPENC	USD	No	No		
BILL_LIQ_AMTEQ	USD	Credit	PK20010440017	GOODCARE PLC	GBP	No	No		
CHG3_LIQD	USD	Debit	PK20010430013	MARKS AND SPENC	USD	No	No		
COLL_LIQ_AMT	USD	Debit	PK20010430013	MARKS AND SPENC	USD	No	No		

Field	Description	Sample Values
Current Event	The user can select the check box to populate the settlement details of the current event associated with the task. On De-selecting the check box, the system list all the accounts under the settlement details irrespective of the current event.	
Component	Components gets defaulted based on the product selected.	
Currency	Application displays the default currency for the component.	
Debit/Credit	Application displays the debit/credit indicators for the components.	
Account	Application Displays the account details for the components.	
Account Description	Application displays the description of the selected account.	
Account Currency	Application defaults the currency for all the items based on the account number.	
Netting Indicator	Application displays the applicable netting indicator.	
Current Event	Application displays the current event as Y or N.	
Original Exchange Rate	System displays the Original Exchange Rate as simulated in settlement details section from OBTF	
Exchange Rate	The exchange rate.	
Deal Reference Number	The exchange deal reference number.	

On click of any component in the grid, the application displays Party Details, Payment Details and Remittance Information.

Party Details

Provide the party details based on the description in the following table:

Field	Description	Sample Values
Transfer Type	Select the transfer type from the drop list: <ul style="list-style-type: none"> • Customer Transfer • Bank Transfer for own account • Direct Debit Advice • Managers Check • Customer Transfer with Cover • Bank Transfer 	
Charge Details	Select the charge details for the transactions: <ul style="list-style-type: none"> • Beneficiary All Charges • Remitter Our Charges • Remitter All Charges 	
Netting Indicator	Select the netting indicator for the component: <ul style="list-style-type: none"> • Yes • No 	
Ordering Customer	Select the ordering customer from the LOV.	
Ordering Institution	Select the ordering institution from the LOV.	
Senders Correspondent	Select the senders correspondent from the LOV.	
Receivers Correspondent	Select the receivers correspondent from the LOV.	
Intermediary Institution	Select the intermediary institution from the LOV.	
Account with Institution	Select the account with institution from the LOV.	
Beneficiary Institution	Select the beneficiary institution from the LOV.	
Ultimate Beneficiary	Select the ultimate beneficiary from the LOV.	
Intermediary Reimbursement Institution	Select the intermediary reimbursement institution from the LOV.	

Payment Details

Provide the Payment Details based on the description in the following table:

Field	Description	Sample Values
Sender to Receiver 1	Provide the sender to receiver message.	
Sender to Receiver 2	Provide the sender to receiver message.	
Sender to Receiver 3	Provide the sender to receiver message.	

Field	Description	Sample Values
Sender to Receiver 4	Provide the sender to receiver message.	
Sender to Receiver 5	Provide the sender to receiver message.	
Sender to Receiver 6	Provide the sender to receiver message.	

Remittance Information

Provide the Payment Details based on the description in the following table:

Field	Description	Sample Values
Payment Detail 1	Provide the payment details.	
Payment Detail 2	Provide the payment details.	
Payment Detail 3	Provide the payment details.	
Payment Detail 4	Provide the payment details.	

Summary

User can review the summary of details updated in Data Enrichment stage of Export Collection Return request.

The tiles must display a list of important fields with values. User can drill down from summary Tiles into respective data segments.

The screenshot shows the Oracle system interface for an Export Documentary Collection Return. The main content area is titled 'Summary' and contains a grid of data segments:

- Main Details:** Booking Date : 2019-05-06, Submission Mode : Desk, Bill Amount : GBP 20000
- Return Details:** Protested Bill : No, Unaccepted Bill : No, Other Documents : No
- Additional Fields:** Click here to view Additional fields
- Advices:** Advice 1 : ADV_PMT_ACP, Advice 2 : REMITTANCE, Advice 3 : PAYMENT_ME
- Limits and Collaterals:** Limit Currency, Limit Contribution, Limit Status : Not Verified, Collateral Currency : GBP, Collateral Contr. : 84000, Collateral Status : Not Verified
- Commission/Charges and Taxes:** Charge, Commission, Tax, Block Status : Not Initia
- Preview Messages:** Language : ENG, Preview Message : -
- Payment Details:** Advance by Loan : No, Allow Rollover : No, Liquidate using Collateral : No
- FX Linkage:** Reference Number, Contract Amount, Contract Currency
- Settlement Details:** Component : LOAN_LIQD, Account Number : PK20010410, Currency : GBP
- Parties Details:** Drawer : GOODCARE PLC, Drawee : MARKS AND, Confirming Bank : WELLS FARG
- Compliance details:** KYC : Not Initia, Sanctions : Not Initia, AML : Not Initia
- Accounting Details:** Event, Account Number, Branch

Tiles Displayed in Summary

- Main Details - User can view details about application details and Bill details.
- Return Details - User can view the return details.
- Party Details - User can view party details like applicant, collecting bank etc.
- Additional Fields - User can view the details of the additional fields.
- Advices - User can view the advices.
- Preview Messages - User can view the preview message.

- Payment Details - User can view the payment details.
- Limits and Collaterals - User can view limits and collateral details.
- Charges - User can view charge details.
- FX Linkage - User can view the details of FX Linkage.
- Compliance - User can view compliance details. The status must be verified for KYC and to be initiated for AML and Sanction Checks.
- Accounting Details - User can view the accounting entries generated by back office system.

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Documents	<p>Click the Documents icon to View/Upload the required documents.</p> <p>Application will display the mandatory and optional documents.</p> <p>The user can view and input/view application details simultaneously.</p> <p>When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.</p>	
Remarks	<p>Click the Remarks icon to provide any additional information. This information can be viewed by other users processing the request.</p> <p>Content from Remarks field should be handed off to Remarks field in Backend application.</p>	
Overrides	Click to view the overrides accepted by the user.	
Customer Instructions	<p>Click to view/ input the following</p> <ul style="list-style-type: none"> • Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this. • Transaction Level Instructions – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions. 	
Common Group Message	Click Common Group Message button, to send MT799 and MT999 messages from within the task.	
View Collection	Enables user to view the details of the collection.	

Field	Description	Sample Values
Submit	<p>Task will move to next logical stage of Export Documentary Collection Return - Close.</p> <p>If mandatory fields have not been captured, system will display an error message highlighting that the mandatory fields have to be updated. In case of duplicate documents' system will terminate the process after handing off the details to back office.</p>	
Save & Close	<p>Save the details provided and holds the task in 'My Task' queue for further update.</p> <p>This option will not submit the request.</p>	
Cancel	<p>Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.</p>	
Hold	<p>The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>	
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> ● R1- Documents missing ● R2- Signature Missing ● R3- Input Error ● R4- Insufficient Balance/Limits ● R5 - Others. <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Refer	<p>User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> ● R1- Documents missing ● R2- Signature Missing ● R3- Input Error ● R4- Insufficient Balance/Limits ● R5 - Others. 	

Multi Level Approval

Log in into OBTFPM application and acquire the task available in the approval stage in free task queue. Authorization User can acquire the task for approving.



Note

The user can simulate/recalculate charge details and during calling the handoff, if handoff is failed with error the OBTfM displays the Handoff failure error during the Approval of the task.

Authorization Re-Key (Non-Online Channel)

For non online channel, application will request approver for few critical field values as an authorization step. If the values captured match with the values available in the screen, system will allow user to open the transaction screens for further verification. If the re-key values are different from the values captured, then application will display an error message.

Open the task and re-key some of the critical field values from the request in the Re-key screen. Some of the fields below will dynamically be available for re-key.:

- Drawee Name
- Drawer Name
- Bill Currency
- Bill Amount

Re-key is applicable to the first approver in case of multiple approvers. All approvers will however be able to see the summary tiles and the details in the screen by drill down from tiles.

The screenshot displays the FuTura Bank interface. On the left is a navigation menu with categories like Core Maintenance, Dashboard, Maintenance, Security Management, Tasks, and Trade Finance. The main area shows a 'Free Tasks' table with columns for Action, Priority, and Application Number. A modal dialog titled 'Approval Rekey' is open, containing fields for 'Applicant Party' (000262) and 'Application Date' (Feb 1, 2019), both with green checkmarks. The dialog also has buttons for 'Incoming Message', 'Documents', 'Remarks', 'Proceed', 'Refer', and 'Cancel'. In the background, a table lists process names, stages, and back office reference numbers.

Process Name	Stage	Back Office Ref No.
00 Import LC Liquidation	Approval1	NA
19 Export LC Advising	Scrutiny	GS1ELAC19032BLHM
00 Import LC Amendment	Retry HandOff	GS1ILSN19032ABYN
19 Export LC Advising	Data Enrichment	GS1ELAC19032BLHL
19 Export LC Advising	Scrutiny	GS1ELAC19032BLHK
19 Export LC Advising	Data Enrichment	GS1ELAC19032BLHJ

Summary

ORACLE Free Tasks

SRIDHAR01 subham@gmail.com

Summary :: Application Number : 000EDCR000029935

Documents Remarks View Collection

Party Details Drawee : Wall Mart Drawer : NESTLE CollectingBank : NY_BANK	Additional Fields Click here to view : Additional fields	Advice Details advice1 : PAYMENT_ME	Payment Details LiquidateusingCollateral : AdvanceByLoan : AllowRollover :	Charge Charge : Commission : Tax : Block Status : Not Initia
Limits Details Limit Currency : Limit Contribution : Limit Status : Not Verified Collateral Currency : Collateral Contr. : Collateral Status : Not Verified	FX Linkage Details Reference No. : Contract Amount : Linkage Amount :	Settlement Details Component : LOAN_LIQD_ Account Number : 000356780180 Currency : GBP	Preshipment Details Preshipment Credit : Preshipment Credit : OutstandingAmount : Preshipment Credit RepayAmount	Preview Message Language : ENG Preview Message : -
Return Details Protested Bill of Exchange : N Unaccepted Bill of Exchange : N Other Documents	Compliance KYC : Not Verified Sanctions : Verified AML : Verified	Audit Reject Hold Refer Cancel Approve		

Tiles Displayed in Summary:

- Main Details - User can view details about application details and LC details.
- Return Details - User can view the return details.
- Party Details - User can view party details like applicant, collecting bank etc.
- Additional Fields - User can view the details of the additional fields.
- Advices - User can view the advices.
- Preview Messages - User can view the preview message.
- Settlement Details - User can view the settlement details.
- Pre-shipment - User can view the pre-shipment details.
- Payment Details - User can view the payment details.
- Limits and Collaterals - User can view limits and collateral details.
- Charges - User can view charge details.
- FX Linkage - User can view the details of FX Linkage.
- Compliance - User can view compliance details. The status must be verified for KYC and to be initiated for AML and Sanction Checks.

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> ● R1- Documents missing ● R2- Signature Missing ● R3- Input Error ● R4- Insufficient Balance/Limits ● R5 - Others. <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Hold	<p>The details provided will be registered and status will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>	
Refer	<p>User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> ● R1- Documents missing ● R2- Signature Missing ● R3- Input Error ● R4- Insufficient Balance- Limits ● R5 - Others 	
Cancel	Cancel the approval.	
Approve	<p>On approve, application must validate for all mandatory field values, and task must move to the next logical stage. If there are more approvers, task will move to the next approver for approval. If there are no more approvers, the transaction is handed off to the back end system for posting.</p>	

Reject Approval

As a Reject approver, user can review a transaction rejected and waiting for reject confirmation.

Log in into OBTFPM application to view the reject approval tasks for Import Documentary Collection Booking available in queue. On opening the task, you will see summary tiles. The tiles will display a list of important fields with values.

The screen from which the reject was initiated can be seen highlighted in the tile view.

User can drill down from reject summary tiles into respective data segments to verify the details of all fields under the data segment.

Summary

The screen up to which data was captured before reject will be available for the user to view in the summary tile. Other fields will be blank when verified from summary tile.

The data segment in which the task was rejected will have the tiles highlighted in a different colour (red).

- Main Details - User can view details about application details and document under collection.
- Party Details - User can view party details like applicant, Remitting Bank etc.
- Document Details - User can view document details.
- Shipment Details - User can view shipment details.
- Charges - User can view charge details.
- Maturity Details - User can view the maturity details.
- Message Preview - User can view the preview of the simulating message to the remitting bank.

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Reject Approve	On click of Reject Approve, the transaction is rejected.	
Reject Decline	On click of Reject Decline, the task moves back to the stage where it was rejected. User can update the reason for reject decline in remarks.	
Hold	User can put the transaction on 'Hold'. Task will remain in Pending state.	
Cancel	Cancel the Reject Approval.	

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References

For more information on any related features, you can refer to the following documents:

- Getting Started User Guide
- Common Core User Guide

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